Dear Parent/Guardian:

In an effort to continuously serve members during the Club closure, Boys & Girls Club of Hawthorne is providing distance-based Club experiences through which Club staff will facilitate program activities through an online platform. Boys & Girls Club of Hawthorne will use an application provided by a third party that members, parents/guardians and/or staff will access via the Internet and use for purposes of communication and programming. This platform is called Zoom.

This letter seeks consent for your child to utilize Zoom for distance-based Club program purposes. Zoom provides an opportunity to deliver video and chat-based educational experiences to members via any device. Please be aware that Zoom collects information about its users and has its own privacy terms and conditions to which members must adhere. Please review Zoom’s privacy terms and conditions carefully before registering your member: <http://zoom.us/terms> and <http://zoom.us/privacy>.

In order to participate in distance-based Club experiences, you will need to provide the following:

* A computer, mobile, or tablet device with access to the Internet
* A quiet space at home in which members can participate in distance-based experiences under the supervision of an adult
* To register for Zoom, you will need to provide some customer data, including but not limited to: your email address and first and last name (for more information, see <https://zoom.us/privacy>)

We will use Zoom for the following anticipated program activities:

* Group chats
* Video conferencing
* Media sharing (for example, uploading images of artwork or other projects)

Our commitment to keeping the young people we serve safe is always our number one priority. Boys & Girls Club of Hawthorne will actively monitor member activity on Zoom and will make every effort to protect member information by, among other things, maintaining control of, and access to, the data collected; prohibiting re-disclosure of member information; limiting the purposes for which the online platforms may use member information; ensuring there is no advertising and that no member information is collected for commercial purposes.

Further, all activities online must comply with Boys & Girls Club of Hawthorne’s safety policies, including the which are all available on our website at [www.bgchawthorne.org](http://www.bgchawthorne.org). on the Club Safety tab.

Please complete the attached form to record your consent for your child’s use of Zoom. Please return the completed form to Kyle Graham at kgraham@bgchawthorne.org.

If you have any questions, please feel free to contact me.

Sincerely,

Kyle Graham

Program Director

**Parent/Guardian Permission**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, parent/guardian of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

*Print parent/guardian name Print member’s name*

give permission for him/her to participate in distance-based online Club experiences at Boys & Girls Clubs of Hawthorne

Parent/Guardian’s Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian’s Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We all hope that a virtual Club experience will help your children feel connected to the Boys & Girls Club and to their friends during this time. If you have any questions, please reach out to us at any time.